Classroom Quick How-to-Guide

University of Maryland
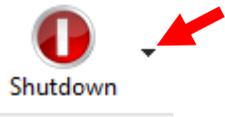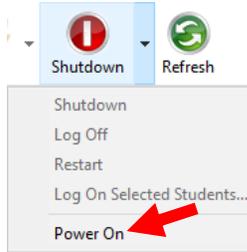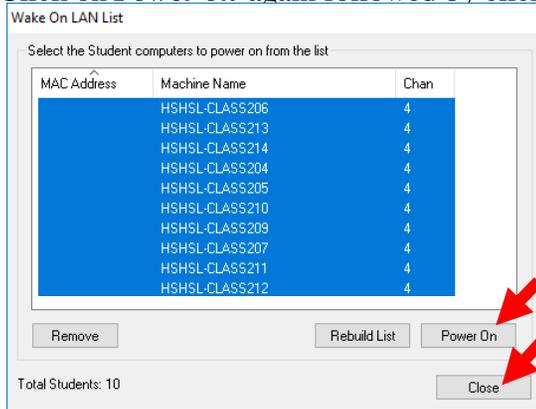Health Sciences and
Human Services Library

Power on student workstations

1. In LanSchool - Click on the little tringle next to the shutdown button.
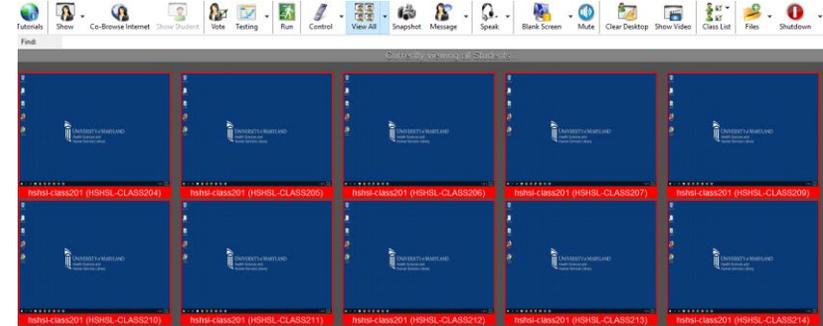

2. Click on *Power on*

3. Click on *Power on* again followed by clicking on *Close*.
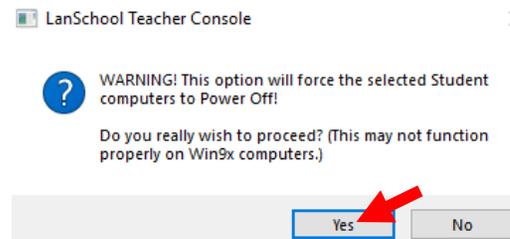

Power off student workstations

1. In LanSchool – Select all of the computers by pressing *Ctrl + A*.
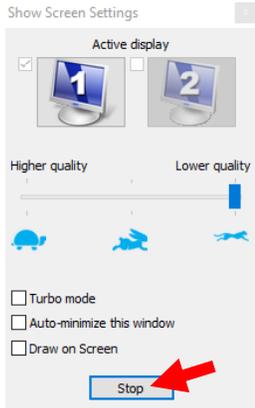

2. Click on *Shutdown*
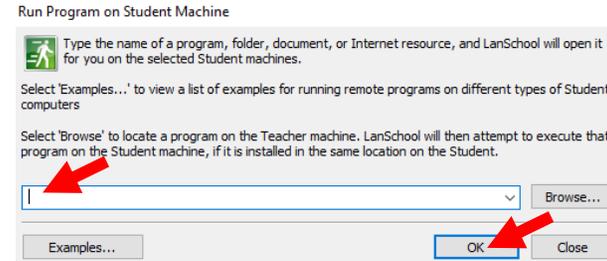

3. Click on *Yes*

Broadcast your display to the students workstation	*Run a program on the students workstation*
1. Make sure all student workstations are powered on.	**1.** Make sure all student workstations are powered on.
2. Click on *Show*.	**2.** Click on *Run*.
3. To stop broadcasting click on *Stop*.	**3.** Type in the URL and press OK.

Desktop Folders

Instructor Folder

This folder allows the instructor to place teaching content needed for the class. **Please remove** your course materials from this folder at the end of your class.
All content older than a year will be removed from the folder

Class Folder

This folder allows instructors to "*handout*" class materials to all of the student workstations. This allows students to save the class materials onto their own flash drive. Instructor's - **Please remove** your class materials from this folder since students are not allow to edit or add documents into this folder.
All content older than a year will be removed from the folder

LabApps Folder

This folder contains all the available software programs shortcuts.