Use of Study Rooms at HS/HSL

STUDY ROOMS

1. Study rooms are meant to support study and research for currently enrolled University of Maryland, Baltimore (UMB) students and UMB faculty and staff. Study room use by groups from UMB takes precedence over all others.

2. Study rooms on floors 2, 3, 4 and 5 are available on a first come, first served basis unless they have been reserved with the library’s online reservation system.

3. Study rooms are for groups of 2 or more. An individual may be asked to leave if a group needs to use the room.

4. Study rooms are not sound proof so groups studying should not create noise that is disruptive to patrons in the area.

5. Furniture should not be removed from or brought in to study rooms. Any moved, damaged or broken study room furniture should be reported by calling 6-8853.

RESERVABLE STUDY ROOMS (2nd & 3rd floor)

1. The reservable study rooms on the 2nd and 3rd floors are meant for groups of two or more.

2. Rooms may be reserved for up to three hours a day. Hours do not need to be consecutive.

3. You may reserve rooms for up to three weeks in advance.

4. Study rooms must be reserved at least one hour before use.

5. Rooms are self-monitoring. If someone is in a room that you have reserved, kindly ask them to leave or go to the Circulation Desk and ask for assistance.

6. UM faculty, staff & students may reserve rooms using their University of Maryland email address.
1. Groups may request that an individual give up a study room for the group. If they are not comfortable asking, Library staff will do so for them. If the individual refuses to leave when requested by the group or Library staff, staff will ask for the individual’s ID. If it is a student that is refusing to leave, staff should inform them that their school’s Dean of Student Affairs will be notified of their lack of cooperation.

2. If a patron refuses to show an ID, the security guard will be called to request it.

3. If the patron still refuses, the guard will call the Campus Police to escort the person out.

4. In all cases, Library staff should complete an incident report.